

Portland Township Planning Commission Meeting Minutes

Wednesday, September 1, 2021

Cindy Selden called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

Roll was taken by Sue Van Lente:

Present: Cindy Selden, Sue Vanlente, Tony Dixon, Evelyn Walkington-Jensen, Ross Schneider, Marcy Lay, and Andrew Huhn.

Approval of Minutes: Motion by Tony Dixon, seconded by Ross Schneider to approve the minutes from the last meeting.. All were in favor.

Public Comments: None

Old Business: None

Public Hearing was opened at 7:01 p.m.

Amendments to Solar Energy Ordinance

Motion was made to recommend that the Township Board adopt the changes to the Solar Energy Ordinance: Change the minimum acreage for a small-scale solar energy system from two acres to one acre (3-140, L, 7, vii) and to change the setback requirements to match those of accessory buildings instead of principal buildings (3-140, L, 7, i, aa). Motion by Tony Dixon, seconded by Marcy Lay, all were in favor.

New Business:

Request for Lot Line Change at Grand Ridge Estates: Mark and Dawn Thelen own two lots in Grand Ridge Estates and want to adjust the property line between the two lots. Letters of approval from the developer and the HOA were submitted, a survey has been done. A public hearing will be held on Monday, September 27, 2021 at 7:00 p.m.

Member Term Expiration: Evelyn Walkington-Jensen's term expires in November. She requested to be reappointed. Motion by Andy Huhn, seconded by Marcy Lay. All were in favor.

Planning Commission Member Comments N/A

Future Meetings: The next regular meetings will be held December 1, at 7:00 p.m. at the Township Hall.

Motion was made by Marcy Lay, seconded by Ross Schneider to adjourn the meeting at 7:14 p.m. All were in favor.

Respectfully submitted by Sue Van Lente, Secretary.