

Portland Township  
Ionia County, MI  
P.O. Box 314  
Portland, MI 48875  
Portlandtownship.org

The August 2021 meeting of the board was held on Wednesday August 11, 2021 at 6:30 p.m. at the Portland Township Hall. All board members were present except Supervisor Jensen. Clerk Keilen called the meeting to order and the Pledge of Allegiance was recited.

Trustee Simon motioned to approve the July 2021 meeting minutes seconded by Trustee VanLente and carried.

Treasurer Schneider gave her monthly report noting the account balances. There were 4 fire runs for July; 2 billable. Sunset Ridge lots were noted. A review was given of the Chinook subdivisions special assessments; release of liens needs to be processed.

Assessor Kohagen gave his monthly report; July B.O.R., land splits and PA116.

Trustee Simon motioned to excuse Supervisor Jensen for his absence seconded by Trustee VanLente and carried.

Zoning Administrator Vandersloot reviewed her monthly report.

Trustee Simon motioned to reimburse Supervisor Jensen up to \$225 for his canopy which was damaged at the June recycle event seconded by Trustee VanLente and carried.

Trustee Simon motioned to accept the resignation for Liquor Inspector/Geri May and assign Charlene Keilen to this position seconded by Trustee VanLente and carried.

Trustee VanLente motioned to approve the PA116 applications for four separate parcels for Michael/Beverly Gross seconded by Trustee Simon and carried.

Trustee Simon motioned to approve the Federal Procurement conflict of Interest policy seconded by Trustee VanLente and carried.

Treasurer Schneider motioned to approve the bills presented by Clerk Keilen seconded by Trustee Simon and carried.

Trustee VanLente motioned to adjourn at 7:19 pm seconded by Trustee Simon and carried.

Charlene Keilen  
Portland Township Clerk